



Invitation to the course
Mediation, Negotiation and Dialogue Skills for CSDP
Rome, 20-24 November 2023

(Activity number 23-24/28/1)

Brussels, 26 September 2023

The Centre for Higher Defence Studies (CASD), under the auspices of the European Security and Defence College (ESDC), has the pleasure of co-organising a course on 'Mediation, Negotiation and Dialogue Skills for CSDP', which will take place in Rome from 20 to 24 November 2023.

The course consists of a preliminary e-learning phase and a residential session. Both parts are compulsory. The in-person part will involve highly engaging lectures, guided discussions and simulation exercises, enabling participants not only to learn but also to immediately assess and improve their professional and personal abilities.

The course aims to develop participants' ability to negotiate and to use mediation processes to identify, prevent, manage and resolve conflicts. Participants will have the opportunity to better understand how such processes can help with the daily work in a multinational and composite environment and to develop and strengthen their personal and professional skills.

The CASD would like to invite you to nominate participants for the course, which will be an excellent opportunity to acquire and strengthen mediation, negotiation and dialogue skills and learn about related topics. The overall aim is to train and prepare highly qualified and knowledgeable personnel.

The ESDC is committed to an inclusive, gender-sensitive and discrimination-free environment. Only in an inclusive environment can all people, and therefore the ESDC and its partners, realise their true potential. We therefore particularly encourage applicants who are likely to be underrepresented to apply.

Holger OSTERRIEDER
Head of the
European Security and Defence College

Vice Admiral Giacinto OTTAVIANI
President of the
Italian Centre for Higher Defence Studies

Administrative information

- **Target group:** the course is open to both civilian and military personnel from the EEAS, the EU Member States, institutions and agencies, civilian and military CSDP missions and operations, candidate states, third countries and international organisations. We are seeking to put together a balanced group composed of diplomatic, civilian, police and military personnel.
- **Seats and nominations:** a maximum of 30 participants is envisaged. In theory, one seat will be allocated to each Member State. However, depending on the total number of requests, one additional seat could potentially be allocated.
- **Application:** applications from the EU Member States, institutions and agencies are to be submitted by designated nominators via the ESDC secure internet system, ENLIST, at <https://esdc.europa.eu/enlist/login> no later than **18 October 2023**. A list of the relevant ENLIST nominators can be found on the ESDC website at <https://esdc.europa.eu/nominators/>.
- Applications from third countries and international organisations should be sent by email to maria-grazia.romano@eeas.europa.eu by the institution or organisation receiving this invitation. The application should indicate: the candidate's full name (as it appears in the official documents to be used for accessing course venues), personal email address (functional mailboxes will not be accepted), nationality, passport number and expiry date, date of birth and institution, and the reason why the course would be of benefit to the applicant.
- Registration will not be final until it is confirmed by the ESDC Secretariat AND the requested personal data has been provided in ENLIST by the confirmed participants.
- **Language:** the working language will be English, with no interpretation.
- **Attendance:** attendance during the course is mandatory on all days. Participants, who have completed the full course, including the e-learning modules, will receive a certificate.
- **E-learning:** the course consists of an e-learning part to be completed on the ESDC e-learning platform, ILIAS, before the course starts. The e-learning part of the course will start on **25 October 2023**. The necessary information will be provided in due course to all registered participants.
- **The residential part of the course** will take place at the CASD's premises in Rome, Italy, from **20 to 24 November 2023** (08:30 on Monday to 14:00 on Friday).
- **Gender equality:** the ESDC strives to create a gender-sensitive and inclusive environment for all its courses, activities and day-to-day work. Only in an inclusive environment can all people, and therefore the ESDC and its partners, achieve their true potential. We do not and will not discriminate on any basis, including race, colour, religion, gender, gender expression, age, national origin, disability, marital status, or sexual orientation. The ESDC and the training institutions will not tolerate any conduct that violates these values.

- **Costs:** sending authorities must cover all costs relating to travel, accommodation (including breakfast) and catering for the residential part of the course
- **Dress code:** dress/jacket and tie or service uniform.
- **Liability and insurance:** in the event of medical emergencies, participants' medical insurance, provided by the sending country/organisation, must cover all costs. The organiser does not provide health or accident insurance for course participants.
- **Course participants will receive a confirmation email by 20 October 2023. Please do not book flights and accommodation before receiving the confirmation email.**
- **Additional information:** course participants will receive further detailed information about the course in due time.
- **Points of contact:** Training Manager from the ESDC Secretariat, Maria Grazia ROMANO (Maria-Grazia.ROMANO@eeas.europa.eu).